



DBE NEWS

Idaho Transportation Department

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Job Applicants & The ADA

We get a lot of questions about what requirements the Americans with Disabilities Act (ADA) places on supervisors when interviewing and hiring. Here are some tips that will guide you down the right road.

The Issue

Supervisors are often at a loss as to what is required of them under the ADA when beginning the interview process.

We receive inquiries concerning what questions are allowed and how a supervisor can determine whether or not the applicant is able to perform the physical requirements of the job if he or she has a disability.

This is a tricky area of employment law - are you fully prepared?

The Facts

Title I of the Americans with Disabilities Act (ADA) makes it unlawful for a supervisor to

By Karen Sparkman
ITD EEO Manager

discriminate against a qualified applicant who has a disability.

This law has been in effect since 1990 and applies to all employers with 15 or more employees.

The ADA defines an individual with a disability as a person who

- (1) has a physical or mental impairment that substantially limits a major life activity;
- (2) has a record or history of a substantially limiting impairment; or
- (3) is regarded or perceived as having a substantially limit-

ing impairment. Temporary impairments normally do not meet this definition.

An applicant with a disability, like all other applicants, must be able to meet the employer's requirements for the job, such as education, training, employment experience, skills, or licenses.

All applicants must be able to perform the "essential functions" of the job's fundamental duties either on her own or with the help of a "reasonable accommodation."

However, a supervisor does not have to provide a reasonable accommo-

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The Disadvantaged Business Enterprise (DBE) Supportive Services Program is designed to assist minority, women and disadvantaged business owners in developing and promoting their businesses in the highway construction industry. It was created by the U.S. Department of Transportation and is administered by the Idaho Transportation Department with the funding and oversight of the Federal Highway Administration. Any concerns regarding the administration of this program should be directed to Julie Caldwell, EEO Contract Compliance Officer, or Karen Sparkman, EEO Manager, at the Idaho Transportation Department.

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Where in Idaho is this? Hint: For centuries the Shoshone and Bannock Indians regarded the springs as a neutral site. But the tribes' camp was disrupted during the 19th century when the springs were discovered by Oregon-bound travelers and Utah pioneers who founded a settlement called Dempsey. By 1902 the American Indians had ceded their rights to the springs, granting the land to the U. S. Government, which in turn gave the area to the state. [Answer to the January Issue: **Celebration Park**, near Melba.]

2004 EEO Conference Big Success

The Idaho Transportation Department's Equal Employment Opportunity Office is happy to report that its biannual Conference, held in Idaho Falls on January 27 and 28, was a big success with ITD employees and contractors alike.

There was an exceptionally fine turn-out of 90 participants on the second day, which focused on External EEO (contract compliance) topics.

Speakers on the External EEO Day included Trent Williams, Area Director, and Leigh Jones, Assis-

Honorees of ITD's 2004 External EEO Awards

OUTSTANDING ACHIEVEMENT AWARDS

A & R Construction, Inc.

For Its Ongoing Commitment To Equal Employment Opportunity

Sylvia M. Medina, President, North Wind, Inc.

For Her Proactive Participation Within the DBE Program

Brent Jennings, Assistant District Engineer ITD— District 6

For His Proactive Support of EEO Programs

Catherine Young, Resident Office Manager ITD—District 2

For Her Proactive Support of EEO Programs

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tant area Director of the US Department of Labor's Office of Federal Contract Compliance Programs (OFCCP) who spoke of Civil Rights Special Requirements on Federal-Aid jobs.

Denell Broncho, TERO Director, and Lenora Snipe, TERO Compliance Officer, of the Shoshone-Bannock Tribes gave a joint presentation on the services offered by the Shoshone-Bannock Tribal Employment Rights Ordinance (TERO), and the requirements contractors must meet when working

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Newsroom

Spokane Business Gets SBA Contract to Provide Services To Native American-Owned Small Businesses

SPOKANE – The US. Small Business Administration's Office of Native American Affairs has contracted with Kauffman & Associates of Spokane, Washington, to provide technical assistance, marketing assistance, communications training, and Web site development to select micro-enterprises and small businesses in economically disadvantaged areas of Indian Country.

KAI is coordinating the project – “Marketing Native America's Entrepreneurs” – with a graphics design company and Web design business to tailor services to meet the needs of 50 identified Indian businesses in targeted Indian Country communities within Washington state, Montana, New Mexico, South Dakota and Northern California.

KAI staff will conduct an initial needs assessment to identify business strengths and weaknesses, capital requirements, capacity and infrastructure, marketing opportunities and barriers. Selected business owners will receive KAI assistance with market research and development of an achievable business and marketing plan; possible ongoing peer support; and media training, message development, and graphic artwork to brand all company materials and products.

Personalized Web sites designed specifically for the businesses also may be provided in one of four basic Web site models: (1) informational; (2) E-commerce/sales; (3) data and project management; and (4) custom. 12 months of hosting will be provided as well.

KAI and its subcontracted partners will coordinate with Southwestern Indian Polytechnic Institute to use the existing SBA curricula that SIPI is modifying to meet the needs of small businesses in Indian Country. KAI will convene five training and technical assistance sessions serving 10 businesses within each of the five geographic areas. Interested Native American-owned businesses should apply for this

dynamic opportunity for business enhancement. Screening and selection of businesses most likely to benefit from the assistance offered through this project will occur by late February 2004.

To learn more about Marketing Native America's Entrepreneurs and to download a copy of the application for services under this SBA contract, Indian-owned businesses should access www.marketingindianbiz.com or call KAI at 509-747-4994.

An SBA 8(a), woman-owned and minority-owned business, KAI has a 13-year track record of providing high-quality, professional consulting services and is a national leader in research, health systems planning and evaluation, facilitation, and federal Indian policy.

The SBA's Office of Native American Affairs coordinates and directs agency-wide programs to promote, expand and enhance small business opportunities and services for Native Americans and tribal governments. ONAA is part of SBA's Office of Entrepreneurial Development whose mission is to educate, train and counsel individuals interested in starting a business, individuals in business who need additional counseling for their business growth, and small businesses from startup to early stages of development.

For more information on programs and services for entrepreneurs within Spokane SBA's territory, go to www.spokanebic.org.

Environmental Compliance Assistance for Small Businesses Relocated

The Idaho Small Business Development Center (ISBDC) has expanded its ability to provide environmental compliance assistance, thanks to a partnership with the Idaho Department of Environmental Quality (DEQ).

The ISBDC and DEQ have entered into an agreement relocating the state's Small Business Assistance Program from DEQ to the ISBDC. Small business liaison Sally Tarowsky, who has worked for DEQ for 10 years, will be based at the ISBDC at (208) 426-1640.

Growing Your Business in 2004

If one of your New Year's resolutions was to grow your business, the Office of Small Disadvantaged Business Utilization (OSDBU) has the tools to help you succeed.

Two OSDBU resources you should definitely consult are "Contracting with DOT" and the USDOT "Marketing Information Package."

Contracting with DOT. Updated in October 2003 and revised on a quarterly basis, this is a 60-page pamphlet that summarizes the most important information that a small and disadvantaged business needs to know to do business with USDOT.

The pamphlet discusses OSDBU, the USDOT operating administrations, and key small business contacts within USDOT. It also includes a section of general contracting information, including discussions of regulations and directives governing USDOT acquisitions, a summary of the different contract vehicles, an explanation of the programs available to small and disadvantaged businesses, and the various sources where small businesses can find contracting opportunities.

USDOT Marketing Information Package. Also updated in October 2003 and revised on a quarterly basis, this 200-page manual includes all the "Contracting with DOT" information, but also contains in-depth sections on USDOT Disadvantaged Business Enterprise, Short-Term Lending, and Bonding Assistance Programs.

The manual includes a series of lists providing important contact information, such as Technical Assistance Sources, Small Business Administration Procurement Center Representatives, and OSDBU Directors for all US government agencies.

It ends with frequently asked questions which are divided into topics, such as "Starting Your Business," "Woman-Owned Business," and the "8(a) Business Development Program."

Other OSDBU Resources. The "Marketing Information Package" goes hand-in-hand with the "USDOT Fiscal Year 2004 Procurement Forecast," where you

can find information about anticipated direct procurement opportunities for the current year.

OSDBU also provides a number of services for you to receive up-to-date information on opportunities and programs. These include the OSDBU web site, the National Information Clearinghouse, the Fax-on-Demand system, and their News by E-mail service.

OSDBU wants to work with you to make 2004 a happy and prosperous new year.

For more information on OSDBU publications and services:

Contracting with DOT and USDOT Marketing Information Package: <http://osdbuweb.dot.gov/business/mp/mip.html>

USDOT Fiscal Year 2004 Procurement Forecast: <http://osdbuweb.dot.gov/business/procurement/forecast.html>

New Form From OSHA

Employers that are required to complete an OSHA Form 300 (**Log of Work-Related Injuries and Illnesses**) must start using a newly revised form effective January 1. The form includes several changes, including a new hearing-loss column and a revised injury-incidence rate formula.

Employers don't have to complete Form 300 if they have fewer than 10 workers or if they're in specific low-hazard retail, service, finance or insurance industries.

To print a copy of the new Form 300, go to:

www.osha.gov/recordkeeping/OSHArecordkeepingforms.xls

FAA Reauthorization Bill Promises New Opportunities

On the eve of the centennial of the first Wright Brothers flight, President George W. Bush signed into law the Federal Aviation Administration's (FAA) four year, \$60 billion reauthorization bill, "Vision 100 – The Century of Aviation Act." Vi-

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sion 100 strengthens America's aviation sector by enhancing the safety of the traveling public, while providing needed authority to the FAA.

The bill authorizes \$14 billion for airport construction projects, \$140 million to assist small communities in attracting and retaining air service, \$308 million to ensure air service to isolated communities, and \$2 billion to create more efficient security screening at airports.

Additionally, Vision 100 provides a new source of funding for important environmental and clean air initiatives at airports and includes an important pilot project that will allow the FAA to work collaboratively with the airlines to reduce delays at the nation's most congested airports.

For more information on Vision 100, visit www.dot.gov/affairs/dot13703.htm.

Warning - Fraudulent Letters to USDOT Contractors

Recently, the US Department of Transportation (USDOT) released a warning to current and potential USDOT contractors that fraudulent letters, purporting to have been issued by USDOT, had been mailed by an unknown person. The fraudulent letters requested contractors to register in the DOD Central Contractor Registration System (CCR) and provide confidential information to confirm registration.

The fraudulent letters were dated December 8, 2003 and were signed by "John Duncan Senior Procurement Officer." If you have received such a letter, please DO NOT complete the requested CCR worksheet that is attached to the letter and DO NOT release any information to the facsimile number cited in the letter.

To register for CCR, contractors should go directly through the CCR website at www.ccr.gov – not through a third party. Contractors should be aware that the USDOT does not require any confidential information to confirm CCR registration. The USDOT also encourages companies, before submitting any confidential information, to always verify that they are sending information to an authorized USDOT official.

ITD's DMV Launches On-Line Services

Get On-Line, Not In Line!

The Idaho Transportation Department's Division of Motor Vehicles (DMV) has launched a new online service which lets companies renew registrations for commercial vehicles and make changes to vehicle data while renewing.

Temporary Vehicle Clearance permits can be purchased and printed for immediate use while renewing online.

The online service also enables reporting service firms to renew registrations for multiple companies.

Other online commercial vehicle services offered by the state include 120-hour temporary trip permits, annual over-legal permits, hazardous material endorsements and Interstate Fuel Tax Agreement filing.

[www2.state.id.us/itd/dmv/
online_services.htm](http://www2.state.id.us/itd/dmv/online_services.htm)

NAWIC Sponsors 7th Annual Women in Construction Week

FORT WORTH, TX – The National Association of Women in Construction (NAWIC) is sponsoring its seventh annual Women in Construction Week March 7–13, 2004.

Women in Construction Week is designed to increase awareness of the importance and visibility of women in the construction industry. This year's theme is "Believe. Persevere. Dare." The theme is based on NAWIC's core values:

- Believe in ourselves as women.
- Persevere with the strength of our convictions.
- Dare to move into new horizons

Chapters will be celebrating this momentous week with a variety of activities all designed to promote construction and the value of women's contributions to the industry.

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National NAWIC President Luci H. Roberts, CCA, CIT sees the 2004 Women in Construction Week as an opportunity for NAWIC's chapters to work with local industry associations/affiliates in their area to expose women to the construction industry. "Our members need to share their experiences of working in the construction industry and how rewarding it has been," Roberts urges.

In honor of Women In Construction Week, the Boise Chapter of NAWIC will be hosting a Company Appreciation Celebration at the PowerHouse Event Center on Friday, March 5th starting at 7:00pm. KTVB Meteorologist Larry Gebert will emcee. The Boise NAWIC Chapter and the Idaho Associated General Contractors will sign a Partnering Agreement at this event. Special recognition will be given to NAWIC's Company of the Year, Affiliate of the Year, and Future Leader Awards.

The theme for this year's event is "Tropical Beach Party". Tickets are \$20 per person - the evening will include casino style gaming, heavy hors d'oeuvres, entertainment and door prizes. To order tickets, please contact Carrie Van Houten at (208) 869-9111 or Jean Cariaga at (208) 939-6000.

Founded in Fort Worth, Texas, in 1995, NAWIC is an international association serving approximately 5,500 members and in nearly 200 chapters in the U.S. and Canada. NAWIC also has affiliates in Australia, New Zealand, South Africa and the United Kingdom.

NAWIC exists to enhance the success of women in the construction industry. The Association's diverse membership is comprised of business owners, engineers, architects, tradeswomen, estimators and other construction-related personnel.

For additional information on the Boise NAWIC Chapter, visit www.nawicboise.org.



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dation that will cause an "undue hardship" which is significantly difficult or expensive.

Frequently Asked Questions

I contacted an applicant to set up an interview and the applicant requested an accommodation for the interview. Do I have to provide one, or can I just

move to the next name on the list?

You cannot refuse to consider any person because of a request for an accommodation, assuming that the request is a reasonable one. For instance, you may need to change the location of the interview to one that is accessible to someone in a wheelchair.

Can I refuse to provide an accommodation because it is too difficult or expensive?

You do not have to provide a specific accommodation if it would cause an "undue hardship" which is a hardship that is significantly difficult or expensive for the employer.

However, you cannot refuse to provide an accommodation just because it entails some cost, either financial or administrative. Remember that whether or not a hardship is "undue" is viewed from a company-wide level, looking at the entire company's resources.

What types of questions cannot be asked on an application or during an interview?

In order to avoid the potential for disability discrimination the ADA prohibits supervisors from asking questions that are likely to reveal the existence of a disability before making a job offer (the interview or pre-offer period).

This prohibition covers written questionnaires and questions during the interview as well as medical exams. However, such questions or medical exams are permitted after extending a job offer but before the individual begins work (the post-offer period).

Examples of questions that are prohibited at the pre-offer stage are:

- Do you have a heart condition (or any other medical condition)?
- Do you have a disability which would interfere with your ability to perform the job?
- How many days were you sick last year?
- Have you ever filed a workers' compensation claim?
- Have you ever been injured on the job?
- What prescription drugs are you currently taking?

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- Have you ever been treated for mental health problems?
- Answers to all of these questions may give you information about an applicant's disability that you have no legal right to know and which may make it difficult for you to make an unbiased hiring decision.

Can a supervisor ask these questions after making a conditional job offer? What about asking the applicant to undergo a medical exam to verify that he/she is able to perform the essential functions of the job?

Yes. A supervisor can ask most all of the questions above, and others that are likely to reveal the existence of a disability after a conditional offer of a job has been made, as long as you ask the same questions of any other applicants who were also offered the same type of job.

In other words, you cannot ask such questions of only those who have an obvious disability. You may require a medical examination after making a job offer as long as you require the same exam of others who are offered the same type of job.

What if an applicant was not asked, but volunteers information about a disability during the interview or pre-offer period?

If this information is volunteered, tell the applicant that this is a matter that will be covered later in the hiring process. Ask nothing further about the disability and disregard it as part of your hiring process. As part of the interview, you should always describe the job requirements and ask each applicant whether they can perform the essential functions of the job with or without a reasonable accommodation. If the individual says 'yes', proceed on that basis. The affirmative answer can be verified during the post-offer period with the individual who volunteered the information.

What if the post-offer questioning or medical exam reveals that the applicant has a disability?

While the supervisor has the right to require a

post-offer medical examination, he/she cannot withdraw the offer solely due to the new information. Instead, the offer can only be withdrawn if the medical information on the disability shows that the applicant will be unable to perform the essential functions of the job, even with a reasonable accommodation, or that the applicant poses a significant risk to others in the workplace.

As an example, you may be hiring someone who will be working with machinery. The medical exam reveals epilepsy and the physician expresses concern that seizures could be a danger to the applicant and others. The applicant explains that the seizures are controlled by medication and offers to bring documentation from his neurologist to answer the physician's concerns. This applicant can also show seven years history working around machinery with epilepsy with no problems. The supervisor would violate the ADA if he withdraws the job offer based on the applicant's epilepsy.

Suppose medical information is revealed during the hiring process and the applicant does not want anyone else to know about it?

The ADA has very strict confidentiality requirements. Medical information revealed during the hiring process (pre- or post-offer) must be kept confidential, with certain exceptions. The confidentiality requirements protect both information voluntarily revealed to the supervisor as part of the hiring process, as well as information revealed in response to a supervisor's written or oral questions or during a medical exam.

The Bottom Line

This article illustrates how the ADA impacts the hiring process and that supervisors must be sure to make hiring decisions based upon an applicant's ability to do the job, with or without an accommodation, rather than whether or not the applicant has a disability. Each situation should be considered on a case-by-case basis, and may require some creativity and problem-solving.



Need more information about the ADA? Check out the US Equal Employment Opportunity Commission's The Americans with Disabilities Act: A Primer for Small Business at www.eeoc.gov/ada/adahandbook.html.

Idaho Legislature 2004

Here are some business-related bills currently in the works. To read the full text of the bills and check their status, visit www.state.id.us/oasis/minidata.html.

HOUSE

H0473 State highways, bids, contested

Amends existing law relating to bids on the state highway system to provide an administrative remedy for a losing bidder to contest a contract offer; to provide for appointment of a hearing officer by the chief engineer upon receipt of an application; to provide a contested case hearing; to provide for entering a final order; and to authorize the chief engineer to award the contract to the bidder determined in the final order to be the lowest and best bidder at a time and in a manner which shall be in the best interest of the state.

H0474 Motor carriers, audits, Tax Comm

Amends existing law relating to motor carrier registration and audit guidelines to transfer motor carrier audit functions from the Idaho Transportation Department to the State Tax Commission; to remove rulemaking authority of the Idaho Transportation Department with respect to audit procedures; to authorize the State Tax Commission to generate a notice of deficiency and to develop a methodology to calculate such a notice; to provide that the State Tax Commission shall provide the motor carrier with notice and opportunity to use the appeals process prior to suspension of registration; and to provide that the Idaho Transportation Department shall not reregister or permit a vehicle to operate on a trip permit until all audit assessments, penalties and interest have been paid.

H0485 Engineers/land surveyors, education

Amends and adds to existing law relating to professional engineers and professional land surveyors to clarify education, examination and graduate education requirements to meet qualifications for licen-



sure; to clarify that the Board of Professional Engineers and Professional Land Surveyors may charge applicants for the cost of administration of examinations; to clarify authority of the executive director in disciplinary actions; to specify exclusive jurisdiction of the state; and to prohibit requirements for additional licenses and fees.

H0498 Occupational license, revoke/suspend

Amends existing law to authorize the Bureau of Occupational Licenses to conduct hearings and proceedings to revoke, suspend, refuse issuance or refuse renewal of licenses, certi-

ficates or authorities; to authorize the Bureau to suspend or refuse issuance of such licenses, certificates or authorities; to require regulated professionals to answer questions and produce documents; to provide that failure to disclose lawfully requested information shall be grounds for discipline; to provide for the filing of a petition to modify or set aside an investigative demand; and to provide that such petition filing shall not constitute misconduct or grounds for discipline except in specified circumstances.

H0511 Land Bd, solicit bids/contract work

Amends existing law to provide that the State Board of Land Commissioners shall have power to solicit bids and contract work to be performed.

H0527 Plumbing Bd, impose civil penalty

Amends existing law to authorize the Idaho Plumbing Board to establish, by rule, civil penalties and an appeals process; to authorize the board to affirm, reject, decrease or, within a limit, increase the penalty imposed; to authorize the administrator to impose civil penalties and to file suit for injunctive relief; and

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Forgotten who your Idaho legislators are? Visit www2.state.id.us/legislat/idmap.html for a point-and-click map which will show your district's senators and representatives.

(LEGISLATURE, Continued from page 8)

to provide that certificates of competency and apprentice registrations may be in the immediate vicinity of the worksite during working hours if not carried on the person.

H0528 Plumbers, apprentice registration

Amends and adds to existing law relating to plumbers to provide for apprentice and specialty apprentice registration and annual renewal of the registration; to increase fees for a certificate of competency to reflect certificates issued for a period of three years; to provide that certificates of competency shall be issued for a period of three years; to provide for expiration and renewal of a certificate; to authorize the Idaho Plumbing Board to provide, by rule, for a staggered schedule of issuing and renewing certificates; and to provide that the increase in fees for a certificate of competency and issuance of a three-year certificate shall be effective on and after January 1, 2005.

H0529 Master electrician/journeyman experience

Amends existing law to require not less than four years of experience as a licensed journeyman to qualify for licensure as a master electrician.

H0543 Contracts/before sales tax increase

Adds to existing law to provide an exemption from the one percent increase in sales tax in 2003; and to provide a refund mechanism for certain contracts.

H0597 Best Value in Contracting Act Adds to existing law to provide for the consideration of projected tax revenue impacts in the award of certain public contracts; to provide a procedure; to provide for default; to provide for a rating factor; to prohibit certain bidders; and to authorize the Department of Administration to promulgate rules.

H0598 Contractors/Idaho employees/report

Amends existing law relating to public works to require contractors, or persons in charge of a contract, to file certain reports regarding employees that are bona fide Idaho residents.

SENATE

S1226 Unemployment insurance/experience rate

Amends and adds to existing law to revise the method used to compute the experience rating account for unemployment insurance for a business when ownership of the business is transferred from a covered employer and there is a continuity of business activity by the successor; and to make technical adjustments to the employment security law.

DBE Update

Newly Certified DBE Firms

Earth Construction

Jay M. Lee, Proprietor

14224 Hwy 12, Orofino, ID 83544

Phone: (208) 476-7789 FAX: (208) 476-5856

E-mail: earth@orofino-id.com

Heavy Hauling - Highway Construction.

Deadline for Recertifications, "No Changes" for 2004 Expires

NOTICE: These were all due on February 17th. Anyone who failed to provide their affidavit or recertification application in a timely manner — and did not arrange for an extension — “will be deemed to have failed to cooperate” according to DBE regulations, which leads to denial of continuing certification.

DBEs who allow their certification to lapse will be required to undergo the full certification process again, and cannot be counted for DBE participation in the meantime.

Contractors and consultants, be sure to check the most current directory listing before committing to a firm, to ensure that they are still DBE-certified!

To see our complete DBE Directory, visit on-line at www2.state.id.us/itd/civil/dbeforms.xls. This listing is updated on the first Monday of every month.



Exciting New Benefit for Idaho DBEs

In December, DBE firms located in Idaho received a coupon certificate in the mail to attend an Idaho Small Business Development Center (ISBDC) training class **FREE OF CHARGE**, courtesy of DBE Supportive Services. This offer even includes multi-session courses such as the NxLevel Entrepreneurship Business Planning Series!

Either the DBE owner or one of the DBE firm's key employees can take advantage of this opportunity during these traditionally slower winter months to attend one of the ISBDC's excellent classes on many topics dealing with business management and associated software. For a listing of classes available in 2004, please visit the ISBDC's website at www.idahosbdc.org.

DBEs will be responsible for registering directly with the ISBDC for whichever class they or their employees choose to attend. The ISBDC will invoice DBE Supportive Services directly for the registration fees.

This offer is valid from now through September 1, 2004, and is open only to DBE owners or DBE employees. It is non-transferable. If the DBE does decide to register for a class, but fails to cancel your registration with sufficient notice, please note that the DBE, and not DBE Supportive Services, will be responsible for the cancellation fee.

For more information about this coupon certificate, or assistance with accessing the ISBDC class schedule, please call the DBE Supportive Services Office at (208) 334-4442 or toll-free at (800) 634-7790.

Inland Northwest AGC

To register or for more information,
call (509) 535-0391
or visit on-line at www.northwestagc.net

Construction Quality Management for Contractors This course, taught by the Seattle District Corps of Engineers, is required for firms who work with or plan to work with the Army Corps of Engineers. Topics covered will include:

- What is Construction Quality Management?
- Quality Management Planning
- Contractor & Government Responsibilities
- Quality Management During Construction
- Control vs. Inspection

Attendees will gain the ability to work effectively with the Corps of Engineers' construction contracts, the ability to define the function & importance of Contractor Quality Control, the ability to state the contractor's responsibilities for reviewing contract plans and the ability to discuss contractor & government interrelationships. Class is limited to **20** persons per session. *March 5. Cost is \$55 for AGC Members, \$90 for Non-Members.*

First Aid/CPR Training Worldwide, for every second that passes, 10 people are injured; many of which occur in the industrial & construction industries. For every additional 10 seconds someone in the world dies due to an accidental injury. The goal of this course is to prevent these injuries & deaths by focusing on safe practices both at work & at home. Once an injury or sudden illness has occurred, effective emergency care can often make the difference between life & death, rapid versus prolonged recovery and temporary versus permanent disability.

Students will receive an intense & complete basic first-aid course and will be issued a first-aid card upon completion of this course a valuable credential recognized in the construction industry. *March 20, 8am-4pm (8am-Noon for recertification). Cost is \$45 for certification, \$35 for recertification for AGC Members; \$45 for certification and \$75 for certification and \$65 for recertification for Non-Members.*



50% Training
Reimbursement
for DBEs



Up to \$300
During
FFY2003



For Registration,
Materials or
Travel Expenses



Both Owners
& Key Staff
are eligible





50% Training
Reimbursement
for DBEs



Up to \$300
During
FFY2003



For Registra-
tion, Materials or
Travel Expenses



Both Owners
& Key Staff
are eligible



Spokane Business Information Center

To register or for more information,
call (509) 353-2800
or visit on-line at www.spokanebic.org

Recordkeeping Basics Gain a better understanding of how & why you keep good business records and the use of financial statements. *February 25 OR March 24 8:30am-Noon. Cost is \$35 (\$20 one additional person).*

Basics of Starting a New Business Learn how to start your business with the right legal, tax, insurance & accounting advice. Discover how to start your planning, financial & marketing programs. *March 3, 8:30am-Noon. Cost is \$25.*

Business Plan: A Roadmap to Success Discover why successful businesses operate with a plan & the steps needed to develop your own plan. A SCORE mentor will be assigned to guide you through the process & evaluate your work as you progress. *March 10, 8:30am-Noon. Cost is \$35 (\$20 for one additional person).*

Principles of Marketing Learn how to focus on generating revenues. Gain insights into the process of identifying prospective customers & determining how to reach them. *March 17, 8:30am-Noon. Cost is \$35 (\$20 one additional person).*

Spokane Small Business Development Center

To register or for more information,
call (509) 358-7890
or visit on-line at www.spokanebic.org

QuickBooks for Construction Learn how QuickBooks integrates estimating, time tracking, & job costing with accounting & payroll. Get the information you need to successfully manage your construction-related business. Required: Proficiency in QuickBooks. *March 1, 6-9pm. Cost is \$35.*

Is Your Business Idea Feasible? This 3-hour

workshop helps you evaluate the feasibility of your idea or market expansion through the use of a business plan process. The business plan is used as a tool to evaluate your idea & assist you in making it real. Statistics show that organizations that produce a written plan & continue to update the plan over time succeed at several times over the national average. 2 people per business can attend for the price of 1; only 1 set of materials will be provided. *March 1, 6-9pm. Cost is \$50.*

Quickbooks for Payroll See how this software can help you do your business' payroll with ease. This hands-on class will provide an overview of the basic features & give you an opportunity for practice. *March 2, 6-9pm. Cost is \$35.*

Quickbooks Extras Learn how QuickBooks integrates estimating, time tracking & job costing with accounting & payroll. Get the information you need to successfully manage your construction-related business. Required: proficiency in QuickBooks. *March 4, 6-9pm. Cost is \$35.*

Prebusiness Workshop This 3-hour introductory workshop covers basic start-up information, including licenses & registrations required, resources that are available, and key information for new entrepreneurs to develop, focus & plan strategies. Includes a "Business Resource Kit". This class is unique in that 2 individuals from a business can attend for the price of 1. However, only 1 notebook is provided per business. *March, 6-9pm. Cost is \$35.*

North Idaho College

Workforce & Community
Education Division (*Post Falls*)

To register or for more information,
call (208) 666-8009
or visit on-line www.idahosbdc.org

Starting a Business in Idaho This workshop will provide Idaho entrepreneurs & new businesses with information to begin operation. It highlights the registration process & the regulatory issues new businesses encounter. *March 5 OR 19, 9-11am. Cost is \$10.*

(Continued on page 12)

(Continued from page 11)

Presentation Skills Workshop - How to WOW an Audience

When you speak, do they sleep? Whether you're closing a sale, presenting a topic or just conducting a staff meeting, this workshop will help you control the speaking environment. You will learn to organize your presentation, overcome jitters, analyze & grab the audience, add spice to your speech, effectively answer questions & more. *March 9, 6-9pm. Cost is \$19.*

Borrowing for Your Business - Winning the Battle for the Bankers

Learn financial strategies, select the right bank & banker, lower your risk profile, negotiate a smart loan & get your loan renewed. This workshop covers equity financing, long- & short-term debt financing & alternative sources of financing. *March 24, 6-9pm. Cost is \$15.*

Lewis-Clark State College Outreach Centers

For more information, call (208) 792-2282
or visit on-line at www.lcsc.edu/cp/outreach.htm

Clearwater Valley (Kooskia)

Microsoft Word - Intermediate *March 23 & 25, 6:30-9pm. Cost is \$40+\$7.50 lab fee*

Microsoft Word - Advanced *April 6 & 8, 6:30-9pm. Cost is \$40 +\$7.50 lab fee.*

Grangeville

Trouble-Shooting With Windows XP *March 9 & 16, 6:30-9pm. Cost is \$40 +\$7.50 lab fee.*

Orofino

Microsoft Excel *March 27, 10am-3pm. Cost is \$35+\$7 lab fee.*

Women's Business Center

To register or for more information,
call (208) 336-5464
or visit www.wemswbc.org

New Business Basics No one is ever fully pre-

pared for how challenging it is to start your own business, but this workshop can give you a valuable heads-up on all the elements that must come into play as you explore the possibility of starting your own business. From testing your idea to writing a business plan to finding the money you'll need, we'll touch on it in this can't-miss session. Includes an overview of resources available at the Business Information Center. *February 26 OR March 4 OR March 11 OR March 18, 4:30-6pm. FREE.*

Idaho Associated General Contractors

To register or for more information,
call (208) 344-2531
or visit on-line at www.idahoagc.org

Occupational Safety & Health Standards for the Construction Industry This course covers OSHA policies, procedures & standards, as well as construction safety & health principles. Topics include scope & application of the OSHA construction standards. Special emphasis is placed on those areas that are the most hazardous, using OSHA standards as a guide. Upon successful course completion, the student will receive an OSHA construction safety & health 30-hour course completion card. *February 23, 8am-5pm. Cost is \$300 for AGC Members, \$500 for Non-Members.*

ITD/AGC Joint Highway Forum Annual joint highway forum will be moderated by Gene Wortham of ITD & Craig Mathison of H-K, Idaho AGC Highway committee. Topics include but are not limited to: changes in quality assurance materials issues, WAQTC, DBE, pavement smoothness spec update, prompt payment, DRB/CRB spec update, concrete specs, contractor furnished surveying and traffic control devices. Location: Shilo Inn Convention Center, Idaho Falls. *February 26, 8am-3pm. FREE.*

Mobile Crane/Boom Truck Operator This course satisfies all state & federal training & qualification requirements as required by OAR 1910.550,

(Continued on page 13)



50% Training
Reimbursement
for DBEs



Up to \$300
During
FFY2003



For Registration,
Materials or
Travel Expenses



Both Owners
& Key Staff
are eligible





50% Training
Reimbursement
for DBEs



Up to \$300
During
FFY2003



For Registra-
tion, Materials or
Travel Expenses



Both Owners
& Key Staff
are eligible



(Continued from page 12)

WAC 296-155, ANSI B30.5, CALOSHA Title 8, DOE STD1090-99, USACE EM385-1-1 & federal OSHA 29CFR 1910.550. Mobile hydraulic crane/boom truck operator safety training & qualification. Upon successful completion of this course, you will receive a photo certification/license will be issued. *March 8, 7:30am-4:30pm. Cost is \$425 for AGC Members (\$275 for renewal); \$450 for Non-Members (\$300 for renewal).*

Rigging Safety Basic Rigging & hand signals safety training qualification course. Are you lifting equipment operators/riggers properly trained & qualified in accordance with federal & state requirements? This course satisfies all state & federal training & qualification requirements as required by OAR 1910.550, WAC 296-155, ANSI B30.5, CALOSHA Title 8, DOE STD 1090-99, USACE EM385-1-1 & federal OSHA 29CFR 1910.550. Upon successful completion you will receive a certification of completion. *March 10, 7:30am-5:30pm. Cost is \$200 for AGC Members; \$225 for Non-Members.*

Boise Small Business Development Center

For more information, call (208) 426-3875
or visit on-line at www.idahosbdc.org

E-Commerce Fundamentals: Marketing your Business Using the Internet Prepare your business for the NEW economy. This 3-hour hands-on workshop is designed to assist rural Idaho small business owners & managers with e-commerce applications in order to grow their existing business. The goal of this workshop is to provide training about how the Internet can be used as a resource & marketing tool. *March 3, 6-9pm. Cost is \$35.*

Beginning Business Workshop This class is an intensive one-day seminar for the absolute beginner at small business. We will cover how to decide on & set up your legal entity, pay taxes, write a business plan & market your new business. *March 13, 9am-4pm. Cost is \$45.*

Twin Falls Small Business Development Center

To register or for more information,
call (208) 733-9554, ext. 2455

Or visit on-line at
www.csi.edu/support/isbdc/sbdc.html

Rural Community Small Business Forum Do you own a business in a small community in Magic Valley or want to? If you answer YES to either of these questions, you'll want to attend an exciting community forum designed specifically for you to address the specific needs of managing a successful business in a rural area.

The Small Business Development Center in partnership with SBA and ITDT Disadvantaged Business Enterprise Program will be hosting these forums in various rural communities throughout the year. Our first Rural Community Small Business Forum will be held in Almo, Idaho on February 27. The cost is \$15 per business.

Attendees will learn about the necessity of business planning, SBA financing options, programs for disadvantaged businesses, and other resources available to you as a small business owner. There will be a time for question & answer with our panel of experts to address the specific issues facing rural business owners.

Intro to QuickBooks Pro 2003 Designed specifically for Quick Books Pro novices & those who have been using the program but need to make it more user-friendly. These workshops will teach you the basics: How to set up a company, handle accounts payable & receivable, tracking & aging, bank reconciling, and reporting. Instruction in this accounting software package will help you save time & organize your business finances. The first segment of class will be spent entirely on setting up a company on Quick Books Pro 2003. You'll receive 12 hours of training in the nuts & bolts of Quick Books Pro 2003. Prerequisite: Comfortable with computers & familiar with accounting principles. Class is limited to 15 per session so register early. *Saturdays, March 13 & 20 OR April 17 & 24, 8am-3pm. Cost is \$100.*

(Continued on page 14)

(Continued from page 13)

Maintaining a Positive Focus: Overcoming Negativity in Today's Workplace Attend this exciting workshop by best-selling author Harry Chambers. BSU, in partnership with CSI, bring you this full-day conference where you'll discover the real causes for bad attitudes & the real remedies for neutralizing their influence. Learn strategies for dealing with negativity & successfully implementing change. This workshop is designed for front-line employees who deal directly with the public. For more info on this event visit BSU's website at <http://cobe.boisestate.edu/cmd>. *March 16, 8am-4pm. Cost is \$225.*

Reducing Stress in the Workplace with Humor Using humor to relieve stress in the work setting without disrupting the flow of the workplace or production is the core of this fun & interactive class. You'll learn how music & laughter can be utilized as stress relievers & stress releasers. This class is designed to teach supervisors & employees as teams, how to incorporate stress relievers into the work place in appropriate ways that will increase productivity. It covers the importance of understanding when & where stress relief can take place & how to know when you are experiencing stress. *March 16, 6:30-9:30pm. Cost is \$39.*

Communication for Managers & Team Supervisors This class is structured for all types of management. It is designed to help management reach an understanding of how to encourage productivity & loyalty from employees while making their intrinsic value known. The importance of clear communication & how to use it to the best advantage is also covered. This class is a pointed, interactive class with candid discussion & practical application. *March 17, 6:30-9:30pm. Cost is \$39.*

Discount \$65 for both workshops Reducing Stress w/Humor (3/16/04) & Communication for Managers (3/17/04).

Taxes & Your Small Business: Everything You Wanted (and NEED) to Know about Business Taxes This workshop is designed to help business owners better understand the taxes they must pay & learn about techniques to reduce

them. Every business & every business owner is unique. The secret to effective tax planning is first to understand the tax law and then to apply planning strategies that best fit the business & owner's unique circumstances. *March 31, 6:30-9:30pm.; Cost is \$40; \$10 more for spouse or partner.*

Pocatello Small Business Development Center

To register or for more information,
call (208) 232-4921

Or visit on-line at www.idahosbdc.org

Do-It-Yourself Marketing Forget marketing mumbo-jumbo! The best plans are simple. That's why they're actionable. Learn the fastest way to get results, because no business has time or money to waste! "Dr. Revenue" (aka John Haskell) doesn't believe in complicated plans that end up & your business precise, concise steps to taking your business to achievable, do-able levels in terms of increased revenue and profit. *Pocatello February 23, 2-5pm OR 6:30-9:30pm. Soda Springs February 24, Noon-3pm. Montpelier February 24, 6:30-9:30pm. FREE.*

Inserting Your Business Into Customer Conversations Have you been relying on word-of-mouth advertising & paying nothing, then getting out of it exactly what you put into it? Looking for that magic cure? . . . it doesn't exist. Word-of-mouth advertising has been studied, measured & perfected. Now you can look at the theories & develop a plan that can increase your odds of success. Word-of-mouth advertising is by far the most effective marketing that you can do. The question is how do you plan it, implement it, followup with it & track the results? *American Falls February 24, 6:30-9pm. Malad February 25, 6:39-9pm. FREE.*

Profitability & New Possibilities - Using the Internet The Internet offers exciting possibilities for both economic development and community empowerment. See what communities around the world are doing. From Alaskan villages to Australian fron-

(Continued on page 15)



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& Key Staff
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(Continued from page 14)

tiers, people are awakening to the powerful potential the Internet has worldwide. See what rural communities in Oregon, Nevada, Montana & Idaho are doing. Then choose the best of the best & get started using the Internet in a profitable & rewarding way! Pocatello March 8, 6:30-9pm. Blackfoot March 9, 6:30-9pm. Montpelier March 11, 6:30-9:30pm. **FREE.**

Small Business Start-up Seminar The ISBDC offers many free services for entrepreneurs -- whether you just have an idea for a business or need a little boost to get your business moving. Join Tom Maydew as he discusses the basics of starting a business in Idaho. Topics include entrepreneurship, business planning, professional relationships, business entities, requirements for employees & business training opportunities. Though training materials will be provided, attendees are asked to bring note-taking instruments. Class size is limited, so please make early reservations. *March 12, 1-4pm. FREE.*

Meet Your Lenders Do you need a business loan? Are you confused by all the paperwork & requirements? Come to this presentation & meet the people who decide if you get your loan. This panel of lenders will answer all your questions & help you sort through all the requirements. Pocatello March 18, 6-9pm. Preston March 25, 2-5pm. **FREE.**

E-Marketing: Basic Strategies Potential customers are looking for your product or service on the Internet -- do you know how to find them? Discover dozens of little-known tips & tactics for driving online traffic to your Web site. Learn how to choose key words that customers actually use, and why "pay-per-click" advertising may be your quickest way to success. In this practical course, taught by an active Web marketer, you will learn how search engines work, strategies for e-mail marketing & the best methods for getting great rankings to pad your business bottom line. Take the mystery out of e-marketing & make the Internet the most profitable part of your new or existing venture. American Falls March 22, 6:30-9pm. Blackfoot March 23, 6:30-9pm. Soda Springs March 24, 6:30-9pm. Montpelier March 25, 6:30-9pm. **FREE.**

Idaho State University

School of Applied Technology Continuing Education, Special Programs

To register or for more information,
call (208) 236-3372, OR (208) 236-3155
or visit on-line at <http://continuinged.isu.edu>

Writing a Business Plan What is the importance of a business plan? What do you put in your business plan & what do you leave out? This course will help the student plan, write & deliver a business plan that will help them be more effective as managers & owners of small businesses. *March 4, 6:30-9:30pm. Cost is \$16.*

Intro to the Internet Learn the ins & outs of the Internet in this informative course. Use the Internet to access & browse through Web sites, move from one Web site to another or move easily within a Web site. Learn to download files from the Web, communicate with the global community, send, receive & print e-mail messages. You will learn to save or forward messages to someone else, throw away messages & participate in newsgroups. *April 8, 6-10pm. Cost is \$39.*

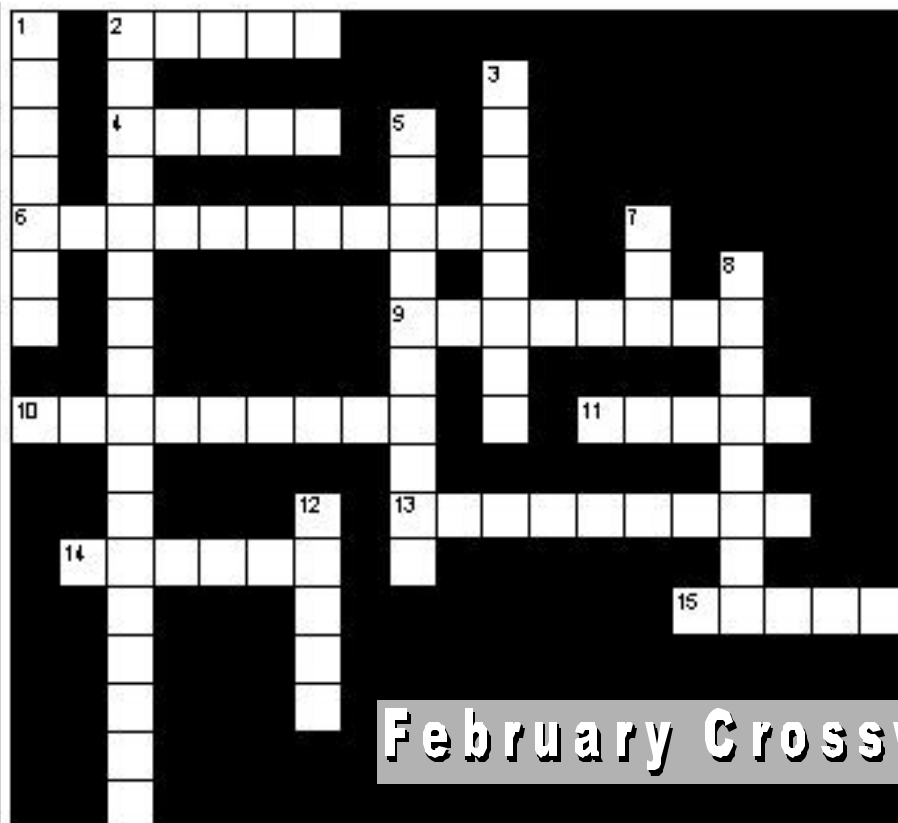
Flagging In this class you will learn such topics as responsibilities of the flagger, basic signals, flagging systems, signing, channeling devices & traffic control practice. This class meets requirements for training programs recognized by ITD. *March 13 OR April 10, 9am-4pm. Cost is \$49.*

Idaho Falls Small Business Development Center

To register or for more information,
Call (208) 523-1087
or e-mail: rhondaw@iictr.com
or visit on-line at www.idahosbdc.org

Dealing With Difficult Employees This intense full-day program will show you how to distinguish between employees who require coaching or re-training & those who require disciplinary action. If you need help dealing with "Negativists, Complain-

(Continued on page 16)



February Crossword

Across

2. AWARD WINNER.
4. DBE GOAL OF 6.5 PERCENT.
6. DBE HELP WITH TRAINING COSTS.
9. IMPORTANCE OF FEBRUARY 17TH?
10. FUNCTIONS FOR APPLICANTS.
11. AWARD WINNER.
13. AWARD WINNER.
14. GRADUATE OF 1899.
15. AGREEMENT WITH DEQ.

Down

1. SPEAKER FROM TERO.
2. AWARD WINNER.
3. ITEM NO LONGER IN NEWSLETTER.
5. WARNING ABOUT LETTER?
7. CONSULTANT HELPING NATIVE AMERICANS.
8. AWARD WINNER.
12. RESOURCES INCLUDE CONTRACTING WITH DOT.

(TRAINING, Continued from page 15)

ers, Know-It-Alls, Snipers, Indecisive Stallers (and others), this is the workshop for you. *February 26, 9am-4pm. Cost is \$70.*

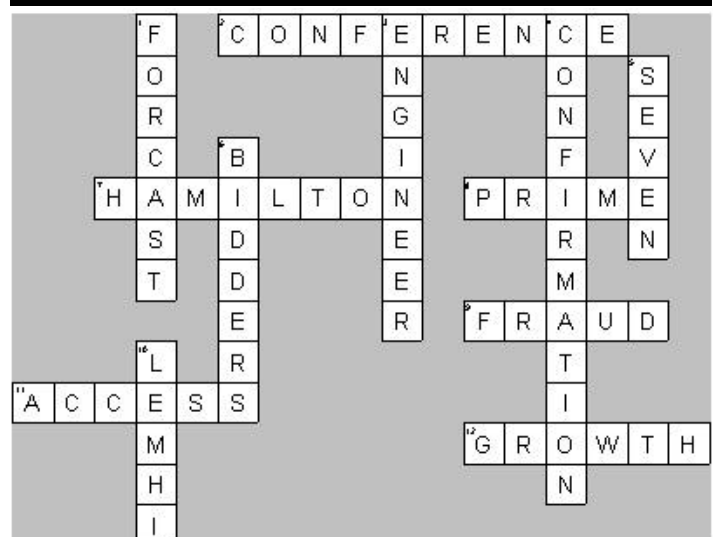
Key To Business Funding Do you need business financing? Learn some of the key steps to funding your business through banking & alternative methods. Learn how bankers make determinations on who gets funded & who doesn't and what you can do about it. *Arco March 4, 6:30-9pm. Cost is \$5.*

Business Planning & Business Plan Development Learn step-by-step how to develop a plan for your business's success. Find out keys most people miss & how to put them to work for you. *Arco March 11, 6:30-9pm. Cost is \$5.*

Marketing on the Internet Do you know how to get traffic to your website? What is your website telling your potential customers? Learn how to use the Web to your advantage. *Arco March 25, 6:30-9pm. Cost is \$5.*

Dealing with Business Taxes Learn about state, federal & local taxes and how they can impact your business in areas you may not be aware of. *Arco April 1, 6:30-9pm. Cost is \$5.*

January Crossword Key



DBE Airport Goals

City of Nampa/Nampa Municipal Airport Announces 6.5% DBE Goal for FFY04

The City of Nampa/Nampa Municipal Airport announces a 6.5 percent Annual Participation Goal (APG) for Disadvantaged Business Enterprises (DBE) for Federal Aviation Administration (FAA)-assisted contracts during Federal Fiscal Year 2004.

Nampa Municipal Airport has filed information regarding the methodology used in the establishment of this APG with the Federal Aviation Administration (FAA). This information is available for inspection during normal business hours through March 1, 2004 at:

Nampa Municipal Airport, 101 Municipal Drive, Nampa, Idaho

Comments on the goal may be sent through March 16, 2004 to:

Colleen Hartnett, Airport Manager, Nampa Municipal Airport, 101 Municipal Drive, Nampa, ID 83687

Pullman-Moscow Regional Airport (PMRA) announces a 1% Annual Participation Goal (APG) for Disadvantaged Businesses (DBE) for Federal Aviation Administration (FAA) assisted contracts during Fiscal Year 2004.

PMRA has filed information regarding the methodology used in the establishment of this APG with the FAA. This information is available for inspection during normal business hours through February 23, 2004 at the office of the Clerk, City of Pullman, WA, 325 SE Paradise, Pullman, WA. 99163

Written comments on the goal may be sent through March 9, 2004 to

Robb Parish, Airport Manager, PMRA, 3200 Airport Complex North, Pullman, WA, 99163

Friedman Memorial Airport Announces 3.8% DBE Goal for FFY04

The Friedman Memorial Airport announces a 3.8 percent Annual Participation Goal (APG) for Disadvantaged Business Enterprises (DBE) for Federal Aviation Administration (FAA)-assisted contracts during Federal Fiscal Year 2004.

Friedman Memorial Airport has filed information regarding the methodology used in the establishment of this APG with the Federal Aviation Administration (FAA). This information is available for inspection during normal business hours through March 15, 2004 at:

Friedman Memorial Airport, Airport Manager's Office, 1616 Airport Way, Hailey, Idaho

Comments on the goal may be sent through March 30, 2004 to:

Richard Baird, Airport Manager, Friedman Memorial Airport, P.O. Box 929, Hailey, Idaho 83333

DBE PROGRAM

Tri-Cities Airport

The Tri-Cities Airport has established a Disadvantaged Business Enterprise (DBE) program in accordance with regulations of the U.S. Department of Transportation, 49 CFR Part 26.

The Tri-Cities Airport has established an overall goal of 6.25% of the Federal financial assistance it will receive for improvements to Tri-Cities Airport for Fiscal Year 2004. The Tri-Cities Airport estimates it will meet this entire goal through race conscious means.

The program and rationale used in developing the goal are available for review at:

Tri-Cities Airport Office, 3601 North 20th Avenue, Pasco, Washington

The program and rationale will be available for review for 30 days following the date of this publication. The Tri-Cities Airport and FAA Civil Rights Office will accept comments on the program and rationale for 45 days following the date of this publication. Comments should be sent to Tri-Cities Airport at the address listed above or to:

FAA Civil Rights Office, 1601 Lind Avenue SW, Renton, WA 98055-4056.

(EEO CONFERENCE, Continued from page 2)

projects located on the reservation.

Lew Rodriguez, Regional Training Manager, and Gail Hernandez, Employment & Training Counselor, of the Idaho Migrant Council educated participants on the Idaho Migrant Council's mission, and the many services they can provide to contractors looking for minority job applicants.

Steve "Kiwi" Hunt of the Construction Education Foundation of Idaho, gave a lively presentation accompanied by a video on the On-the-Job (OJT) Supportive Services Pre-Apprenticeship Program.

Liz Heals, ITD's DBE Supportive Services Coordinator, gave a presentation on "Why We Have a DBE Program",

(EEO AWARDS, Continued from page 2)

SPECIAL RECOGNITION AWARD

Rosie Ayers, Steelman – Duff, Inc.

For Her Proactive Commitment To And Support Of The On-The-Job Training/Supportive Services Program



Brent Jennings, ITD District 6, giving his award acceptance speech.



Sylvia Medina, President of North Wind, Inc. with Karen Sparkman, ITD EEO Manager.



Katie Young of ITD District 2 accepts her award from Karen Sparkman.



John Ward, ITD District 2, accepts the award on behalf of A&R Construction.

followed by a summary of the recent changes to ITD's DBE Plan, featuring the new formula for calculating DBE trucking credit.

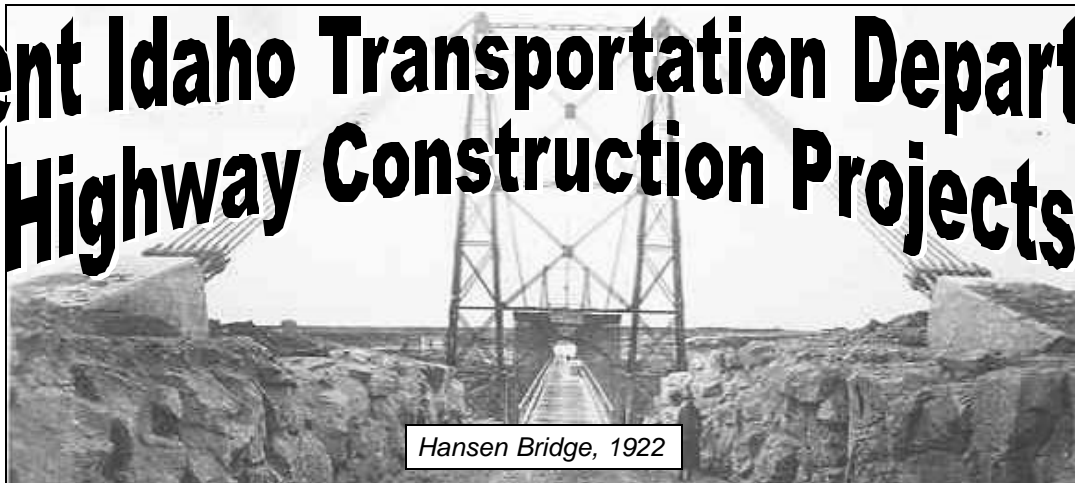
The final speaker was Sharon Scarr, Financial and Civil Rights Program Manager with the Federal Highway Administration, on the Prompt Payment Provision on federal-aid contracts (applicable to both DBE and non-DBE contractors, consultants and suppliers).

The next EEO Conference will be held in early 2006, location still to be determined.

If you are interested in obtaining copies of the presentations or handouts from any of these speakers, contact ITD's EEO Office at (208) 334-4442.



Current Idaho Transportation Department Highway Construction Projects



Hansen Bridge, 1922

For the quickest, most complete notification of these projects as they are put out for bid, subscribe to ITD's **Notice To Contractors**.

These notices alert you to all upcoming federal-aid and state highway construction projects let through ITD, and list specific details and quantities, the names of resident engineers, and a brief description of the work to be performed.

To subscribe to the **Notice to Contractors**, please

call (208) 334-8430 (1-800-732-2098 within Idaho). There is an annual \$40 fee to cover postage fees.

Better yet, you can get it all this information **FREE** by visiting our "Contractor Information Page" at www2.state.id.us/itd/cont.htm.

This excellent resource features *90 Day Bidding Forecast*, *Notice to Contractors*, *Planholder Lists* (updated continuously), *Bid Result and Bid Abstract Information*, and *Contract Award Information*.

Certified DBEs are encouraged to contact DBE Supportive Services at (208) 334-4442 for free ITD Plans & Specifications if interested in bidding as a subcontractor.

Limit of ONE set of plans per project per DBE firm.

KEY #	PROJECT NAME	BID DATE	COUNTIES	DESCRIPTION	DBE GOAL
8244 8237	Feedlot to Simco Road & Simco Road to Airforce Base Road	Post-poned	Elmore	Cement Recycled Asphalt Base Stabilization (CRABS) & bridge guardrail improvements on SH-67, MP 0.00 to MP 1.00 and continuing from MP 4.10 to MP 16.31.	3%
8736	Idaho Road Surfacing	2/24/04	Kootenai	Paving 0.93 miles of existing dirt road.	0%
9144	I-15B Signal Upgrade, Stage 2	2/24/04	Bonneville	Furnishing & installing 3 multiple video detection systems at intersections of I-15B (Broadway Ave.) & Shoup Ave., I-15B (Broadway Ave.) & US-20B (Yellowstone Ave.) and US-20B (Yellowstone Ave.) & A Street, in Idaho Falls.	N/A
7923	Fort Hall Hill	3/02/04	Adams	Reconstructing, realigning & widening US-95, MP 143 to MP 145 (Fort Hall Hill), including controlled blasting, rock scaling, surveying, concrete guardrail, draped mesh, shotcrete & culvert.	N/A
8069	FY04 Dist. 1 Pavement Striping	3/02/04	Kootenai & Shoshone	Striping with cold applied thermoplastic pavement markings on I-90 MP 0.00 to MP 73.89.	0%
8486	Pavement Overlays	3/02/04	Clearwater	Asphalt overlay on Cemetery, Musselshell & Brown's Creek Roads.	0%
8070	Setters to Bellgrove, Stage 1	3/09/04	Kootenai	Reconstructing US-95, MP 411.841 to MP 415.832, including a 4-lane divided highway, a 21m prestressed concrete bridge, new intersection layout with left turn bays & deceleration lanes at 4 county roads, and development of a maintenance site.	5%



ITD Highway Construction Awards

For Bid Result Information, call (208) 334-8585, or visit on-line at www2.state.id.us/itd/design/contractors/br.htm. Abstracts are also available for projects with more than one bidder.

Award Date	Dist	Project Name	Key #	Project #	Contractor	Amount
1/16/04	1	Upper Eastport Moyie River Bridge	6517	BR-5110(112)	Morgen & Oswood Const. Co., Inc.	\$2,310,003.64
1/16/04	6	Challis South	8456	ST-6350(650)	H K Contractors, Inc.	\$2,591,595.85
1/21/04	1	East of Clark Fork	7089	ER-5120(103)	Noble Excavating Inc.	\$1,584,011.80
1/23/04	2	Greer Grade Curve Improvements	7722	ST-4780(607)	S & S Contracting, Inc.	\$1,057,417.48
1/30/04	6	Idaho Falls to Rigby NB	8463	ST-6470(643)	H K Contractors, Inc.	\$991,112.30

For scheduling or project-related questions, please call our District Offices:

District 1 Coeur d'Alene (208) 772-1200
District 2 Lewiston (208) 799-5090
District 3 Boise (208) 334-8300



District 4 Shoshone (208) 886-7800
District 5 Pocatello (208) 239-3300
District 6 Rigby (208) 745-7781

186B, E. American Falls IC O'Pass, Exit 40, Bridge No. 10925

Request for Statement of Interest

Project Development (Concept Approval through PS&E)

District Five, Key No. 8671

Proposal Due Date: February 26, 2004

PROPOSAL

The Idaho Transportation Department is seeking qualified and experienced respondents from interested firms to submit a statement of interest for providing project development services (concept approval through PS&E) on the I 86B, East American Falls I. C. O'Pass, Exit 40 project. The design budget for this project is \$700,000.

The goal for DBE participation on this project is seven (7) percent.

DESCRIPTION

The consulting firm must demonstrate the ability to build on the feasibility study and develop an interchange replacement starting with the Concept Report, through Preliminary Design, Environmental NEPA documentation, Final Design, and PS&E submittal. The ITD Bridge section will design the structure and the Consulting firm shall be required to work closely with them to incorporate the structural plans, specifications, and bid items into the final design. The project shall be designed in accordance with AASHTO and the ITD Design Manual. The Consulting firm shall provide all design work except for the structure, which shall include but not be limited to the following tasks:

- Concept Approval
- Environmental Studies
- Preliminary Design Studies & Design
- Materials Reports
- Final Design
- Total Ownership Map
- Legal Descriptions, Record of Survey, or Plats
- PS&E Package Submittal

**For more information, call ITD's Consultant Administration Unit at (208) 334-8495,
Or visit www2.state.id.us/itd/design/cau/opensolicitation.htm**

NON-ITD PROJECT BID OPENINGS

The following is a listing by ITD's DBE Supportive Services from information obtained from and other sources including the Idaho Business Network.

These project listings are to be used ONLY for informational purposes by certified DBEs. Services has not verified the information posted for each project, and cannot guarantee it. Supportive Services DOES NOT hold plans or specifications for these projects. The project may not have DBE goals, depending on the owning agency.

Please refer to the contact name listed on each project for further information, and for complete specifications.

Bid Open Date 2/23/2004 **Project Name** Tree Planting Services, Three Rivers, Newport, Republic & Sullivan Lake RDs
Brief Description Total Small Business Set-Aside. Hand planting tree services. Est. 70 acres on Three Rivers RD, 34 acres on Republic RD, 145 acres on Newport & Sullivan Ranger Districts. Contractor shall furnish all labor, equipment, supervision, tools & transportation, operating supplies & incidentals.
Location Pend Oreille, Stevens & Ferry Counties, WA
Project Owner USDA Forest Service
Plans/Specs Address R-6 Eastern Washington ZAP, Colville NF, 765 S. Main, Colville, WA, 99114
Contact Sharon Gies **E-mail** sgies@fs.fed.us
Phone (509) 684-7203 **ext** **FAX** (509) 684-7280 **Website** www.eps.gov/spg/USDA/FS/05G1/RFQ

Bid Open Date 2/24/2004 **Project Name** Big Desert Roads
Brief Description Furnish labor, equipment & supplies to maintain approx. 41 miles of native material roads. All maintenance shall be completed in spring time (MAR-MAY) to optimize moisture conditions.
Location Bingham, Butte & Power Counties, ID
Project Owner USDI Bureau of Land Management
Plans/Specs Address BLM Idaho State Office, 1387 S. Vinnell Way, Boise, ID 83709
Contact Patricia A. Fort **E-mail** Pat_Fort@blm.gov
Phone (208) 373-3910 **ext** **FAX** **Website** www.eps.gov/spg/DOI/BLM/NBC/DLQ0

Bid Open Date 2/24/2004 **Project Name** Electrical Service Contract
Brief Description Furnish all materials & labor for Electrical Service Contract in Salmon Maint. Area, as directed in designated area, as per specs contained in Req. # F-258900.
Location Salmon, ID
Project Owner ITD Supply Services
Plans/Specs Address 3311 W. State Street, Boise, ID 83707
Contact **E-mail**
Phone (208) 334-8872 **ext** **FAX** **Website**

Bid Open Date 2/24/2004 **Project Name** Install Fire Sprinklers, 1 & 2, N. Idaho Correctional Institution
Brief Description Addition of dry pipe fire sprinkler system & upgrades to fire alarm system throughout Dorms 1 & 2.
Location Cottonwood, ID
Project Owner Idaho Division of Public Works
Plans/Specs Address 1118 F Street, Third Floor, West Wing, Lewiston, ID
Contact **E-mail**
Phone **ext** **FAX** **Website**

<u>Bid Open Date</u>	2/24/2004	<u>Project Name</u>	Main Street Utilities Project, 2004
<u>Brief Description</u>	Incl. installation of approx. 1,000 ft 12" ductile iron water main; 600 ft 6" fire service line; 10 water main valves; 20 6" fire line valves; 1,500 ft 1" & 150 ft 1-1/2" to 3" water service lines, water meters, sewer main w/sewer service lines, manholes, storm drain, bridge repair, etc.		
<u>Location</u>	Walla Walla, WA		
<u>Project Owner</u>	City of Walla Walla		
<u>Plans/Specs Address</u>	214 E. Birch St., Walla Walla, WA 99362		
<u>Contact</u>	Anderson-Perry & Associates		<u>E-mail</u>
<u>Phone</u>	(509) 529-9260	<u>ext</u>	<u>FAX</u> (509) 529-8102 <u>Website</u> www.northwestagc.net/plan/scripts/deta
<u>Bid Open Date</u>	2/24/2004	<u>Project Name</u>	Renovate HVAC - State Hospital North
<u>Brief Description</u>	Updating existing HVAC system to increase overall comfort & serviceability. New work incl. adding additional fan coil units, ductwork & grilles, upgrading HVAC controls system & providing air balancing for modified areas.		
<u>Location</u>	Orofino, ID		
<u>Project Owner</u>	Idaho Division of Public Works		
<u>Plans/Specs Address</u>	118 F Street, Third Floor, West Wing, Lewiston, ID		
<u>Contact</u>			<u>E-mail</u>
<u>Phone</u>		<u>ext</u>	<u>FAX</u> <u>Website</u>
<u>Bid Open Date</u>	2/25/2004	<u>Project Name</u>	Pre-fabricated Shelters for Boise Airport Rental Car Lot
<u>Brief Description</u>	Consists of furnishing, delivery, & inspection of 7 pre-fabricated shelters at Boise Airport rental car lot per specification.		
<u>Location</u>	Boise, ID		
<u>Project Owner</u>	City of Boise		
<u>Plans/Specs Address</u>			
<u>Contact</u>			<u>E-mail</u>
<u>Phone</u>		<u>ext</u>	<u>FAX</u> <u>Website</u>
<u>Bid Open Date</u>	2/26/2004	<u>Project Name</u>	Bearmouth - East & West
<u>Brief Description</u>	Repair of intermittent segments of deteriorated longitudinal paving joints, resurfacing, seal & cover, concrete median rail, signing & pavement markings on Bearmouth-East & West project in Granite County.		
<u>Location</u>	Granite County, MT		
<u>Project Owner</u>	Montana Department of Transportation		
<u>Plans/Specs Address</u>	Montana Dept. of Transportation		
<u>Contact</u>			<u>E-mail</u>
<u>Phone</u>	(406) 444-6215	<u>ext</u>	<u>FAX</u> <u>Website</u> www.northwestagc.net/plan/scripts/deta
<u>Bid Open Date</u>	2/26/2004	<u>Project Name</u>	Dillion- Northeast & Dillion- North Montana Street
<u>Brief Description</u>	Grading, Gravel, plantmix surfacing, sidewalk, curb & gutter, water & sewer construction.		
<u>Location</u>	Beaverhead County, MT		
<u>Project Owner</u>	Montana Department of Transportation		
<u>Plans/Specs Address</u>	2701 Prospect Ave., Helena, MT 59620-1001		
<u>Contact</u>			<u>E-mail</u>
<u>Phone</u>	(406) 444-6215	<u>ext</u>	<u>FAX</u> <u>Website</u> www.northwestagc.net/plan/scripts/deta

<u>Bid Open Date</u>	2/26/2004					<u>Project Name</u>	Fire Alarm System Upgrade, College of Southern Idaho		
<u>Brief Description</u>	Replacement of existing fire alarm system in Canyon Bldg. Work items incl. cutting, patching & painting to install devices as indicated.								
<u>Location</u>	Twin Falls, ID								
<u>Project Owner</u>	Idaho Division of Public Works								
<u>Plans/Specs Address</u>	College of Southern Idaho, Maint. Office, Twin Falls, ID								
<u>Contact</u>					<u>E-mail</u>				
<u>Phone</u>		<u>ext</u>		<u>FAX</u>		<u>Website</u>			
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<u>Bid Open Date</u>	2/26/2004		<u>Project Name</u>	Little Wood River Irrigation Design Project					
<u>Brief Description</u>	For Architect & Engineering Services. Final design shall incl. preparation of construction drawings & specs for conversion of LWRIDs open earthen canal/lateral ditch system to pressurized pipeline system. LWRID supplies water to 10,800 acres irrigated cropland & small pasture areas in & around Carey, ID. Design will be completed w/general features for project as outlined in Draft Environmental Impact Statement prepared by NRCS.								
<u>Location</u>	Carey, ID								
<u>Project Owner</u>	Dept of Ag, Natural Resources Conservation Service								
<u>Plans/Specs Address</u>	Idaho State Office, 9173 W. Barnes Dr., Suite C, Boise, ID 83709-1574								
<u>Contact</u>	Janis Stanton				<u>E-mail</u> janis.stanton@id.usda.gov				
<u>Phone</u>	(208) 378-5710	<u>ext</u>		<u>FAX</u>	(208) 378-5735	<u>Website</u> www.eps.gov/spg/USDA/NRCS/IDSO/			
<hr/>									
<u>Bid Open Date</u>	2/26/2004		<u>Project Name</u>	Montana & Rowe Road - Butte					
<u>Brief Description</u>	Grading, gravel surfacing, plant mix bituminous surfacing seal & cover, sidewalks, electrical, & storm drain improvements.								
<u>Location</u>	Silver Bow, MT								
<u>Project Owner</u>	Montana Department of Transportation								
<u>Plans/Specs Address</u>	2701 Prospect Ave., Helena, MT 59620-1001								
<u>Contact</u>					<u>E-mail</u>				
<u>Phone</u>	(406) 444-6215	<u>ext</u>		<u>FAX</u>		<u>Website</u> www.northwestagc.net/plan/scripts/deta			
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<u>Bid Open Date</u>	2/26/2004		<u>Project Name</u>	North Fork Office Remodel					
<u>Brief Description</u>	Work to incl. demolition & replacement of walls, floors & basement window; removal & replacement of heating, cooling & ventilation system; exterior excavation & landscaping in conjunction w/elevator addition, back entry remodel & basement window installation, retaining wall & irrigation system repair; & all necessary framing, drywall placement, painting, floor covering installation, electrical & telephone rewiring, plumbing, concrete construction & other incidental work.								
<u>Location</u>	Salmon-Challis NF, Lemhi County, ID								
<u>Project Owner</u>	USDA Forest Service								
<u>Plans/Specs Address</u>	R-4 IDAWY Acquisition Center, 1405 Hollipark Dr., Idaho Falls, ID 83401								
<u>Contact</u>	Connie Osborne				<u>E-mail</u> chosborne@fs.fed.us				
<u>Phone</u>	(208) 557-5833	<u>ext</u>		<u>FAX</u>	(208) 557-5829	<u>Website</u> www.eps.gov/spg/USDA/FS/02S2/RFP			

<u>Bid Open Date</u>	2/26/2004	<u>Project Name</u>	NSC-Farwell Road Lowering
<u>Brief Description</u>	Clearing & grubbing, removals, grading, drainage, storm sewer, sanitary sewer, structures, surfacing, hot mix asphalt, erosion control, temp concrete barrier, pavement marking, controlled density fill, structure surveying, concrete slope protection, fencing, SPCC plan, construction geotextile, geosynthetic retaining wall, conduit structure, traffic control & other work.		
<u>Location</u>	Spokane, WA		
<u>Project Owner</u>	Washington Dept. of Transportation, Eastern Region		
<u>Plans/Specs Address</u>	2714 N. Mayfair Street, Spokane, WA 99207		
<u>Contact</u>	<u>E-mail</u>		
<u>Phone</u>	(509) 324-6130	<u>ext</u>	<u>FAX</u> <u>Website</u> www.northwestagc.net/plan/scripts/deta

<u>Bid Open Date</u>	2/26/2004	<u>Project Name</u>	Remodel of Arlington, Sheridan & Willard E.S.
<u>Brief Description</u>	Improvements include: HVAC, Electrical, Roof Replacement, Exterior Soffits, Ceiling Upgrade, Mechanical Rooms.		
<u>Location</u>	Spokane, WA		
<u>Project Owner</u>	Spokane School Dist. #81		
<u>Plans/Specs Address</u>	East Garland Ave, Spokane, WA 99207		
<u>Contact</u>	<u>E-mail</u>		
<u>Phone</u>	(509) 354-7171	<u>ext</u>	<u>FAX</u> <u>Website</u> www.northwestagc.net/plan/scripts/deta

<u>Bid Open Date</u>	2/27/2004	<u>Project Name</u>	Auger Tree Planting on the Cascade RD
<u>Brief Description</u>	Total Small Business Set-Aside. Consists of auger tree planting of approx. 396 acres on Cascade Ranger District of Boise National Forest.		
<u>Location</u>	Cascade, ID		
<u>Project Owner</u>	USDA Forest Service		
<u>Plans/Specs Address</u>	R-4 SW Idaho/Nevada Office, 1249 S Vinnell Way, Ste 200, Boise, ID 83709		
<u>Contact</u>	Robert Hoffman		
<u>Phone</u>	(208) 373-4150	<u>ext</u>	<u>FAX</u> (208) 373-4197 <u>E-mail</u> r4_boise_contracting <u>Website</u> www.eps.gov/USDA/FS/0261/RFQ-2Q

<u>Bid Open Date</u>	2/27/2004	<u>Project Name</u>	Developing Links - IDHW
<u>Brief Description</u>	Assist w/developing links between patients, clinicians, hospitals & local Coordinating Contractors.		
<u>Location</u>	Idaho		
<u>Project Owner</u>	Idaho Dept. of Health & Welfare		
<u>Plans/Specs Address</u>			
<u>Contact</u>	Minnie Inzer Muniz		
<u>Phone</u>	(208) 334-5805	<u>ext</u>	<u>FAX</u> (208) 334-0657 <u>E-mail</u> inzerm@idhw.state.id.us <u>Website</u>

<u>Bid Open Date</u>	3/1/2004	<u>Project Name</u>	Sources Sought Notice - Design Services
<u>Brief Description</u>	Total Small Business Set-Aside. Level of work may be Title I, Title II, Other services or any combination of these. Contractor to provide design services for design of trails, campgrounds, water systems, interpretive exhibits within developed recreational site trailheads, wayside exhibits at observation & road pullouts, day use area & recreation site development.		
<u>Location</u>	UT, NV, ID, WY, CA		
<u>Project Owner</u>	Forest Service R4 Geospatial Service & Tech. Ctr.		
<u>Plans/Specs Address</u>	R4 Geospatial Service & Tech. Ctr., 2222 W. 2300 S., Salt Lake City, UT 84119		
<u>Contact</u>	Carolyn Lippire		
<u>Phone</u>	(801) 975-3444	<u>ext</u>	<u>FAX</u> (801) 975-3483 <u>E-mail</u> jlippire@fs.fed.us <u>Website</u> www.eps.gov/spg/USDA/FS/84N8/RFP

<u>Bid Open Date</u>	3/1/2004	<u>Project Name</u>	Video Inspection of Drain Pipes at Hydro Facilities
<u>Brief Description</u>	Sources Sought Notice. To identify businesses interested in & capable of performing video inspection services & who are also registered w/Central Contractor Registration.		
<u>Location</u>	ID, OR, WA & portions of MT & WY		
<u>Project Owner</u>	USDI Bureau of Reclamation		
<u>Plans/Specs Address</u>	PNRO, 1150 N. Curtis Rd., Ste 100, Boise, ID 83706		
<u>Contact</u>	Robert Milette	<u>E-mail</u>	rmilette@pn.usbr.gov
<u>Phone</u>	(208) 378-5110	<u>ext</u>	<u>FAX</u> <u>Website</u> www.eps.gov/spg/DOI/BR/BR/04SQ10
<u>Bid Open Date</u>	3/1/2004	<u>Project Name</u>	Wild West Guard Station Reconstruction
<u>Brief Description</u>	Furnishing labor, equipment, supplies & materials to remove & replace existing windows, wrap the entire exterior of bldg. incl. windows, doors & openings, install rigid board insulation on all exterior walls, replace or add siding, soffits, trim, fascia, gutters, downspouts, vents and remove & replace roofing (incl. ridge cap), felt, vents & flashing @ Wild West Guard Station.		
<u>Location</u>	Payette County, ID		
<u>Project Owner</u>	USDI Bureau of Land Management		
<u>Plans/Specs Address</u>	BLM Idaho State Office, 1387 S. Vinnell Way, Boise, ID 83709		
<u>Contact</u>	Patricia A. Fort	<u>E-mail</u>	Pat_Fort@blm.gov
<u>Phone</u>	(208) 373-3910	<u>ext</u>	<u>FAX</u> <u>Website</u> www.eps.gov/spg/DOI/BLM/NBC/DLQ0
<u>Bid Open Date</u>	3/2/2004	<u>Project Name</u>	Center Place @ Mirabeau Point Park
<u>Brief Description</u>	Consists of construction of CenterPlace, steel frame, masonry veneer, 2-story bldg of approx. 53,000 sq ft which will incl. classrooms, senior center, community center & other related misc. items.		
<u>Location</u>	Spokane Valley, WA		
<u>Project Owner</u>	City of Spokane Valley/Public Works		
<u>Plans/Specs Address</u>	111707 E. Sprague Ave, Ste. 106, Spokane Valley, WA 99206		
<u>Contact</u>		<u>E-mail</u>	
<u>Phone</u>		<u>ext</u>	<u>FAX</u> <u>Website</u> www.northwestagc.net/plan/scripts/deta
<u>Bid Open Date</u>	3/2/2004	<u>Project Name</u>	Hazardous Fuels Reduction
<u>Brief Description</u>	Hazardous fuels management (fuels reduction) services to treat vegetation to reduce risk of wildland fires. Possible states that may utilize contracts resulting from this solicitation incl. AZ, CA, CO, ID, KS, MT, NB, NV, NM, ND, OK, SD, UT, WY, & TX.		
<u>Location</u>	Various States		
<u>Project Owner</u>	USDI Bureau of Land Management		
<u>Plans/Specs Address</u>	BLM Natl. Business Center, BC663, Bldg 50, DFC, PO Box 25047, Denver, CO 80225		
<u>Contact</u>	Beverly C. Sechrest	<u>E-mail</u>	BeverlySechrest@blm.gov
<u>Phone</u>	(303) 236-9441	<u>ext</u>	<u>FAX</u> <u>Website</u> www.eps.gov/spg/DOI/BLM/NCR/NAR0
<u>Bid Open Date</u>	3/2/2004	<u>Project Name</u>	Local Exchange Services for Mountain Home AFB
<u>Brief Description</u>	Local communications service shall include, as min. but not limited to, local access for commercial business lines, analog subscriber lines, analog & digital trunks, trunks, transport channel services, directory # & # portability, 9-1-1 service, operator & directory assist. Local & Intra-LATA access, interconnection w/Inter-LATA exchange carrier.		
<u>Location</u>	Mountain Home Air Force Base, ID		
<u>Project Owner</u>	Dept. of Air Force, Air Force Materiel Command		
<u>Plans/Specs Address</u>	38 EIG/PK, 4064 Hilltop Rd., Tinker AFB, OK 73145-2713		
<u>Contact</u>	Susan Hope Combs	<u>E-mail</u>	hope.combs@tinker.af.mil
<u>Phone</u>	(405) 734-9225	<u>ext</u>	<u>FAX</u> (405) 734-9537 <u>Website</u> www.eps.gov/spg/USAF/AFMC/38EIG

<u>Bid Open Date</u>	3/2/2004	<u>Project Name</u>	Partial Renovation of Exhibition Hall Bay One Fair & Expo Center
<u>Brief Description</u>			
<u>Location</u>	Spokane, WA		
<u>Project Owner</u>	ALSC Architects		
<u>Plans/Specs Address</u>	201 N. Washington Suite 500, Spokane, WA 99201		
<u>Contact</u>	<u>E-mail</u>		
<u>Phone</u>	(509) 838-8568 <u>ext</u>	<u>FAX</u> (509) 458-3710	<u>Website</u> www.northwestagc.net/plan/scripts/deta
<u>Bid Open Date</u>	3/2/2004	<u>Project Name</u>	Pilot Hydroacoustic Study
<u>Brief Description</u>	Pilot study to assess effectiveness of using hydroacoustics to count adult salmonid escapement in Mill Creek, CA. Check details at website.		
<u>Location</u>	California		
<u>Project Owner</u>	US Fish & Wildlife Service		
<u>Plans/Specs Address</u>	911 NE 11th Ave, Portland, OR 97232		
<u>Contact</u>	<u>E-mail</u>		
<u>Phone</u>	(503) 231-2029 <u>ext</u>	<u>FAX</u>	<u>Website</u> www.eps.gov/spg/DOI/FWS/CGSWO/1
<u>Bid Open Date</u>	3/5/2004	<u>Project Name</u>	Museum Exhibit Audio Tour
<u>Brief Description</u>	Small Business Set-aside. Dun & Bradstreet # Required. Fixed price service contract to furnish all labor, transportation, materials, equipment & expertise necessary to perform all operations required for successful completion of project.		
<u>Location</u>	Nez Perce National Historical Park, Spalding, ID		
<u>Project Owner</u>	National Park Service		
<u>Plans/Specs Address</u>	39063 US Highway 95, Spalding, ID 83540		
<u>Contact</u>	<u>E-mail</u> joyce_bolin@nps.gov		
<u>Phone</u>	(208) 843-2261 <u>ext</u> 115	<u>FAX</u>	<u>Website</u> www.eps.gov/spg/DOI/NPS/APC-IS/Q9
<u>Bid Open Date</u>	3/5/2004	<u>Project Name</u>	Radial Gate Painting
<u>Brief Description</u>	Rehabilitation of five 44 ft wide X 25 ft high radial gates located at American Falls Dam. Work incl. removal of corrosion preventive coating on carbon steel parts, surface prep of carbon steel parts prior to painting, painting & sealing of carbon steel part of radial gates & assoc. metallic hardware, handling & disposing of removed paint containing heavy metals as hazardous waste, removal of wooden & steel angle iron scaffolding & installation of drain hole in structural steel components of gates.		
<u>Location</u>	American Falls, ID		
<u>Project Owner</u>	USDI Bureau of Reclamation		
<u>Plans/Specs Address</u>	PNRO, 1150 N. Curtis Rd., Suite 100, Boise, ID 83706		
<u>Contact</u>	<u>E-mail</u> skramer@pn.usbr.gov		
<u>Phone</u>	(208) 378-5156 <u>ext</u>	<u>FAX</u>	<u>Website</u> www.eps.gov/spg/DOI/BR/BR/04SP101
<u>Bid Open Date</u>	3/9/2004	<u>Project Name</u>	Security Fence, Juvenile Corrections Center
<u>Brief Description</u>	Incl. removal of approx. 770 lf existing fence & installing approx. 925 lf new security fence. Est. \$92,000.		
<u>Location</u>	Lewiston, ID		
<u>Project Owner</u>	Idaho Division of Public Works		
<u>Plans/Specs Address</u>	118 F Street, Rm 311, Lewiston, ID 83501		
<u>Contact</u>	<u>E-mail</u>		
<u>Phone</u>	(208) 746-3654 <u>ext</u>	<u>FAX</u>	<u>Website</u>

<u>Bid Open Date</u>	3/9/2004	<u>Project Name</u> Washington State University/Education Addition		
<u>Brief Description</u>	Education Addition is new facility of approx. 27,700 GSF. Building will be 3 stories w/partial basement. Bldg will contain 6 classrooms, 9 offices, project rooms, conference & work rooms. Minor renovation work will occur within existing Cleveland Hall to accommodate bridge connection Alternate.			
<u>Location</u>	Pullman, WA			
<u>Project Owner</u>	Thomas Hacker Architects, Inc			
<u>Plans/Specs Address</u>	733 SW Oak Street Ste 100, Portland, OR 97205			
<u>Contact</u>				<u>E-mail</u>
<u>Phone</u>	(503) 227-1259	<u>ext</u>	<u>FAX</u>	<u>Website</u> www.northwestagc.net/plan/scripts/deta
<u>Bid Open Date</u>	3/11/2004	<u>Project Name</u> Architectural Engineering for Marine Waterfront A/E Services		
<u>Brief Description</u>	Solicitation for Indefinite Quantity Firm Fixed Price Contract. A/E services are required for a regional IDIQ contract for design & preparation of marine/waterfront construction plans & specifications for activities serviced by Engineering Field Activity NW.			
<u>Location</u>	WA, OR, ID, MT, AK, UT			
<u>Project Owner</u>	Dept of the Navy, Navel Facilities Engineering Com			
<u>Plans/Specs Address</u>	Engineering Field Activity, NW, 19917 7th Ave. NE, Poulsbo, WA 98370-7570			
<u>Contact</u>	Pamela Grady			<u>E-mail</u> pam.grady@navy.mil
<u>Phone</u>	(360) 396-0250	<u>ext</u>	<u>FAX</u> (360) 396-0850	<u>Website</u> www.eps.gov/spg/DON/NAVFAC/N442
<u>Bid Open Date</u>	3/11/2004	<u>Project Name</u> ESD 123: Professional Development Center		
<u>Brief Description</u>				
<u>Location</u>	Pasco, WA			
<u>Project Owner</u>	Design West Architects			
<u>Plans/Specs Address</u>	254 E. Main Street, Pullman, WA 99163			
<u>Contact</u>				<u>E-mail</u>
<u>Phone</u>	(509) 332-3113	<u>ext</u>	<u>FAX</u> (509) 332-3327	<u>Website</u> www.northwestagc.net/plan/scripts/deta
<u>Bid Open Date</u>	3/17/2004	<u>Project Name</u> Health & Sciences Lab/Office/Classroom Facility		
<u>Brief Description</u>	Consists of approx. 58,000+/- SF 2story lab/office/classroom facility & assoc. site work.			
<u>Location</u>	Coeur d'Alene, ID			
<u>Project Owner</u>	Idaho Division of Public Works			
<u>Plans/Specs Address</u>	N. Idaho College, Physical Plant			
<u>Contact</u>	H2A Architects			<u>E-mail</u>
<u>Phone</u>	(208) 667-3430	<u>ext</u>	<u>FAX</u>	<u>Website</u>
<u>Bid Open Date</u>	3/18/2004	<u>Project Name</u> Classroom/Multi Use Complex Bldg., Phase III		
<u>Brief Description</u>	Est. \$27 million. Bid packages #8-#37. Work description can be summarized to incl. work assoc. w/divisions 3 through 16.			
<u>Location</u>	Idaho State University, Pocatello, ID			
<u>Project Owner</u>	Idaho Division of Public Works			
<u>Plans/Specs Address</u>	Maint. & Operations Bldg., 749 E. Humbolt, Pocatello, ID			
<u>Contact</u>	Brennan Construction Co.			<u>E-mail</u>
<u>Phone</u>	(208) 232-0613	<u>ext</u>	<u>FAX</u>	<u>Website</u>

<u>Bid Open Date</u>	3/19/2004	<u>Project Name</u>	Environmental Services
<u>Brief Description</u>	Services incl. hazardous material/waste cleanup, hazardous waste site cleanup, environmental audits & reports, potentially responsible party searches & water & wastewater systems evaluations & report. For base year w/3 option years.		
<u>Location</u>	ID, MT, NV, UT, WY, CO, KS, NB, SD, AZ, NM, CA		
<u>Project Owner</u>	Forest Service, R-4 Geospatial Serv. & Tech. Ctr.		
<u>Plans/Specs Address</u>	2222 W. 2300 S., Salt Lake City, UT 8419		
<u>Contact</u>	Carolyn Lippire	<u>E-mail</u>	jlippire@fs.fed.us
<u>Phone</u>	(801) 975-3444	<u>ext</u>	<u>FAX</u> (801) 975-3483 <u>Website</u> www.eps.gov/spg/USDA/FS/84N8/RFP
<u>Bid Open Date</u>	3/22/2004	<u>Project Name</u>	Northzone Mulching Projects, Boise National Forest
<u>Brief Description</u>	Total Small Business Set-Aside. Project consists of 3 items: Alder Ridge Mulching project-Emmett RD (75 Acres), Warm Lake Highway Mulching project-Cascade RD (111 Acres) & Deadwood Mulching project-Lowman RD (38 Acres). Activity will incl. thinning & mulching.		
<u>Location</u>	Emmett, Cascade and Lowman Ranger Districts, ID		
<u>Project Owner</u>	Dept. of Agriculture, Forest Service		
<u>Plans/Specs Address</u>	R-4 SW Idaho Nevada Acq. Office, 1249 S Vinnell Way, Ste 200, Boise, ID 83709		
<u>Contact</u>	Robert Hoffman	<u>E-mail</u>	r4_boise_contracting
<u>Phone</u>	(208) 373-4150	<u>ext</u>	<u>FAX</u> (208) 373-4197 <u>Website</u> www.eps.gov/spg/USDA/FS/0261/RFQ
<u>Bid Open Date</u>	3/29/2004	<u>Project Name</u>	Hazardous Waste Removal/Disposal Services
<u>Brief Description</u>	Secure services of Hazardous Waste Removal/Disposal Contractors who are qualified to perform duties of generator of hazardous waste on behalf of law enforcement agencies & to properly manage hazardous waste seized by those in law enforcement at clandestine drug laboratories, generated by DEA forensic labs, mobile labs, training exercises, or by other waste generating activities authorized by DEA.		
<u>Location</u>	Various Locations		
<u>Project Owner</u>	Dept. of Justice, DEA		
<u>Plans/Specs Address</u>	Dept. of Justice, DEA, Office of Acquisition Management, Washington, DC 20537		
<u>Contact</u>	Paula McMillan	<u>E-mail</u>	pmcmilla@leo.gov
<u>Phone</u>	(202) 307-7810	<u>ext</u>	<u>FAX</u> (202) 307-4877 <u>Website</u> www.eps.gov/spg/DOJ/DEA/OAM/DEA
<u>Bid Open Date</u>	3/30/2004	<u>Project Name</u>	Road Maintenance, Lewis & Clark NF, Rocky Mountain & Jefferson Divisions
<u>Brief Description</u>	Total Small Business Set-Aside. Consists of providing all labor, equipment, materials (excluding government-furnished crushed gravel) transportation, quality control & supervision necessary to perform road blading on both native surface & crushed aggregate surface roads. Also incl. construction of new water bars & rolling dips plus cleaning of culvert catch basins & cattle guards.		
<u>Location</u>	Montana		
<u>Project Owner</u>	Forest Service, R1 Lewis & Clark National Forest		
<u>Plans/Specs Address</u>	1101 15th Street N., Box 869, Great Falls, MT 59403		
<u>Contact</u>	Jan Wenaas	<u>E-mail</u>	jwenaas@fs.fed.us
<u>Phone</u>	(406) 791-7707	<u>ext</u>	<u>FAX</u> (406) 731-5302 <u>Website</u> www.eps.gov/spg/USDA/FS/03K0/R%2

<u>Bid Open Date</u>	4/1/2004	<u>Project Name</u>	Machine Site Preparation
<u>Brief Description</u>	Total Small Business Set-Aside. Mechanical slash treatment to incl. grapple piling all preexisting fuels & whips. Contractor shall furnish all labor, equipment, supervision, tools & transportation, operating supplies & incidentals necessary to perform work.		
<u>Location</u>	Three Rivers RD, NE Washington		
<u>Project Owner</u>	USDA Forest Service		
<u>Plans/Specs Address</u>	R-6 Eastern Washington ZAP, Colville NF, 765 S. Main, Colville, WA, 99114		
<u>Contact</u>	Sharon Gies	<u>E-mail</u>	sgies@fs.fed.us
<u>Phone</u>	(509) 684-7203	<u>ext</u>	<u>FAX</u> (509) 684-7280 <u>Website</u> www.eps.gov/spg/USDA/FS/05G1/RFQ

<u>Bid Open Date</u>	4/13/2004	<u>Project Name</u>	IDIQ Remediation Construction Services
<u>Brief Description</u>	Total HUBZone Set-Aside. Work may incl. but not limited to remediation services such as management of tailings piles, capping of surface soils, dust control, slope stabilization, bank stabilization, access control, disposal of contaminated soils, surface water management and road & culvert repair & restoration of turf revegetation.		
<u>Location</u>	Bunker Hill Metallurgical Complex Superfund Facility, Idaho & Washington		
<u>Project Owner</u>	US Army Corps of Engineers		
<u>Plans/Specs Address</u>	ATTN: CENWS-CT, PO Box 3755, Seattle, WA 98124-3755		
<u>Contact</u>	Bonnie Lackey	<u>E-mail</u>	bonnie.l.lackey@usace.army.mil
<u>Phone</u>	(206) 764-6692	<u>ext</u>	<u>FAX</u> <u>Website</u> www.eps.gov/spg/USA/COE/DACA67/

<u>Bid Open Date</u>	4/16/2004	<u>Project Name</u>	Feasibility Study - National Twin Registry & 3 Disease Specific Registries
<u>Brief Description</u>	Soliciting Proposals for purpose of determining feasibility of establishing National Twin Registry & 3 disease-specific registries as resources for investigations of genetic susceptibility & environmental influences in complex disease. Major purpose is to study feasibility & cost of establishing United States National Twin Registry. Second major purpose is to investigate feasibility & cost of establishing 3 individual, disease-specific registries for twins w/Type 1 Diabetes Mellitus, Multiple Sclerosis & systematic Lupus Erythematosus.		
<u>Location</u>			
<u>Project Owner</u>	Dept. of Health & Human Services		
<u>Plans/Specs Address</u>	National Institute of Environmental Health Sciences, P.O. Box 12874, RTP, NC 27709		
<u>Contact</u>	Velvet Torain	<u>E-mail</u>	torain@niehs.nih.gov
<u>Phone</u>	(919) 541-0400	<u>ext</u>	<u>FAX</u> (919) 541-2712 <u>Website</u> www.eps.gov/spg/HHS/NIH/NIEHS/NIH

<u>Bid Open Date</u>	5/5/2004	<u>Project Name</u>	Burns-Izee Road, Highway Construction
<u>Brief Description</u>	Work consists of grading drainage, base, paving & replacement bridge. Bridge is 30 meter, single-span bulb tee girder structure over Emigrant Creek that will require construction of detour road w/temporary bridge. Temporary bridge shall be provided by contractor.		
<u>Location</u>	Near Burns, OR		
<u>Project Owner</u>	Federal Highway Administration		
<u>Plans/Specs Address</u>	Western Federal Lands Highway Division, 610 East Fifth Street, Vancouver, WA, 98661-3801		
<u>Contact</u>	Western Federal Lands Highway Division	<u>E-mail</u>	contracts@wfl.fha.dot.gov
<u>Phone</u>	(360) 619-7520	<u>ext</u>	<u>FAX</u> (360) 619-7932 <u>Website</u> www.eps.gov/spg/DOT/FHWA/WFL/DT



1899

Jennie Eva Hughes (*shown first row, second from right*) becomes the first African-American to graduate from the University of Idaho. She and her parents were the first black family to settle in Moscow; her father was a successful businessman.

While at the Uof I, Jennie “accumulated an admirable academic record.” She won the prestigious Watkins Medal for Oratory in 1898, and graduated with a Bachelor of Science degree, one of seven students in the Class of 1899.

February is Black History Month

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